

## **REORGANIZATION MEETING**

**January 4, 2016**

The Meeting was called to order by Mayor Forbes

The flag salute was led by Mayor Forbes

Mayor Forbes announced that the meeting was in compliance with the Sunshine Law.

Council Persons present: Lehman, Enos, Brandley, Rafferty, Valianti and Davidson.

Audubon Mayor John Ward swore in Mayor Forbes.

Mayor Forbes swore in Councilman Enos and Councilman Brandley.

### **RESOLUTION #1-15-APPOINTMENT OF COUNCIL PRESIDENT**

Councilman Davidson made a motion that Councilman Lehman be name Council President. Councilman Brandley seconded.

Unanimous Roll Call Vote

Mayor Forbes swore in Council President Lehman.

**RESOLUTION #2-14-REORGANIZATION OF COUNCIL**-That the following reorganization of Council be approved: Public Safety-Municipal Court-Director, Gerry Davidson, Public Works- Director-James Rafferty, Finance & Administration-Director Greg Brandley, Buildings & Grounds- Director-Mike Enos,. Planning/Zoning/Redevelopment-Director Dot Valianti, Recreation & Senior/Veterans Affairs-Director Charles Lehman.

The foregoing resolution was approved by motion of Davidson, seconded by Brandley. Unanimous roll call vote.

**PROCLAMATION**-Honoring Brandon Ward for his achievement of reaching the status of Eagle Scout

Mayor Forbes present plaques and thanked retired Sergeant Steve Riley and Steve Gesell from the Department of Public Works

**RESOLUTION #03-16-APPOINTMENT OF SOLICITOR**- That Timothy Higgins be solicitor for the Borough for the year 2016

**RESOLUTION #04-16-APPOINTMENT OF MUNICIPAL BOND COUNSEL** –That Parker-McCay be appointed Municipal Bond Counsel for the Borough for the year 2016

**RESOLUTION #05-16-APPOINTMENT OF ACCOUNTANT**-That Kirk Applegate, acting for Bowman & Co. be appointed Accountant for the Borough for the year 2016

**RESOLUTION #06-16-APPOINTMENT OF ENGINEER**-That Key Engineers by appointed Engineers for the Borough for the year 2016

**RESOLUTION #07-16-APPOINTMENT OF MUNICIPAL PLANNER**- That Key Engineers by appointed Municipal Planner for the Borough for the year 2016

**RESOLUTION #08-16-APPOINTMENT OF INSURANCE AGENT**-that Conner Strong of Commerce National Insurance Services be appointed insurance agent for the Borough for the year 2016

**RESOLUTION #09-16-APPOINTMENT OF RISK MANAGEMENT CONSULTANT**-That Hardenbergh Insurance Group be appointed Risk Management Consultant for the year 2016

**RESOLUTION #10-16-APPOINTMENT OF PLANNING BOARD SOLICITOR**-. to appoint Michael McKenna, Esq. Planning Board Solicitor for the year 2016.

The foregoing resolutions were approved by motion of Davidson, seconded by Brandley. Unanimous roll call vote.

**RESOLUTION #11-16-VARIOUS ROW OFFICERS**-That the following appointments be confirmed: Tina Gamba, Police Clerk and Crossing Guard, Judith Pierce-Dep. Bor Cler, Dep. Animal Lic Officer. Bonnie Taft-Dep. Tax Coll. & Treas., Animal License Officer, Reg. Vital Stats. Janet LaBar-Adm. Sect., Treas., Dep. Tax Coll., Dep. Boro Clerk, Dep. Animal Lic Officer & Deputy Reg. Vital Stats. , Michelle Madden- Dep. Animal Lic Officer &Dep Reg. of Vital Stats., Richard Hawco, Supt. Public Works, Joseph Zuccarelli, Foreman, Public Works, John Moore-Zoning Adm., Property Maint., William Day-Fire Code Official & Housing Code Insp., Chris Mecca-Housing Code Official & Construction Official, Michael Enos-JIF Commissioner, Janet Larson Asst. Librarian, Monica Rottler, Asst. Librarian, Patricia Koch-Asst. Librarian, Brenda DiMedio -Crossing Guard, , Anne Mondile-Crossing Guard, Greg Brandley-Liaison to OMAYSK Gerry Davidson-Liaison to Library, Chuck Lehman-Liaison to the School, John Dymond-Assessor Field Insp., Ronald Aron-OEM Coord, Scott Cairns-Fire Chief, Rich Repas-Asst. Fire Chief, Doug Kolton,Tax Assessor. Michael Joyce-Prosecutor, Charles Wigginton-Public Defender, William Stopper-Public Defender, Cathy Lawson-Court Administrator, Danielle Sharon McMaster-Deputy Court Administrator, Michele Busarello-Deputy Court Administrator, Karen Echert, Deputy Court Administrator, Cindy White, Deputy Court Administrator

**RESOLUTION #12-16-OMAYSC APPOINTMENTS**-That the following be appointed members to OMAYSK: Mayor Forbes, Chief Abbate, Sarah Grimaldi, Dr. Scott Oswald , Michele Phillips and Dare Officer Craig Stauts. Members at Large-Adam Sherr, Vince Mondile, Claudia Super, Jack Deen, Bonnie Taft, Julius Trimbach, Denise Currie, Richard Currie, Jamie DiMarco, Steve Rigler, Janet LaBar, Faith Alexander Shannon Super, Kevin Walters, Samantha Chambers, Emily Davidson and Gabrielle Trimbach.

**RESOLUTION #13-16-APPOINTMENTS TO STATUTORY BOARD FOR 2016**-that the members of the Planning Board by approved

All of the foregoing appointments were approved by motion of Rafferty, seconded by Valianti and unanimous roll call vote.

All appointees were sworn in by Mayor Forbes

**ORDINANCE 01-16-SALARY ORDINANCE 2015-First Reading**

**ORDINANCE #02-16-BOND ORDINANCE, CDBG YEAR 37-First Reading**

The forgoing ordinance was approved on first reading by motion of Rafferty and second by Lehman. Unanimous roll Call vote

**RESOLUTION #14-16-MUNICIPAL COURT DATES-** That court will be held each Wednesday of every month at 9:00 a.m. for Oaklyn, Mt. Ephraim and Barrington and Tuesday's for Haddon Heights

**RESOLUTION #15-16-TAX OFFICE HOURS-**That the tax office shall be open Monday thru Thursday 8:00 a.m. to 4:00 p.m., Friday 8:00 a.m. to 12:00 p.m.

**RESOLUTION #16-16-LOCAL IMPROVEMENTS SEARCHES-**That certificates as to Liability for Municipal Improvements Be issued by Bonnie Taft.

**RESOLUTION #17-16-TAX SEARCH CLERK-**That Judith Pierce is designated to make and issue Tax Searches.

**RESOLUTION # 18-16-NEWSPAPERS FOR LEGAL ADVERTISING-**that the Retrospect, Courier Post Are designated as official newspapers for legal advertising.

**RESOLUTION #19-16-DELINQUENT TAX PENALTY-**That the rates of interest to be charged on delinquent taxes shall be as follows: 8% on delinquent amounts less than \$1500.00 and 18% on amounts in excess of \$1500.00

**RESOLUTION #20-16-PAYMENT OF SLARIES-**That the Mayor, Clerk & Treasurer are authorized to pay all salaried officers and employees and appropriate agencies.

**RESOLUTION #21-16-PAYMENT OF BONDS FOR 2015-**That the Mayor, Clerk & Treasurer are Authorized to pay all bonds as they mature.

**RESOLUTION #22-16-ESTABLISHMENT OF BANK ACCOUNTS-**That the Clerk & Treasurer are authorized to open and maintain the following accounts: Payroll, Treasurers, Unemployment, Trust Other, Redemption, Animal, Capital accounts.

**RESOLUTION #23-16- ESTABLISHMENT OF BANK ACCOUNTS-**That the Clerk is authorized to open and maintain the following accounts: Payroll.

**RESOLUTION #24-16-DEPOSITORY FOR DEPOSIT OF BOROUGH FUNDS-**That the following are designated as depositories for borough funds: First Colonial National Bank, Commerce Bank, Wachovia Band and Cash Management.

**RESOLUTION #25-16-INVESTMENT OF FUNDS-**That the Borough Treasurer is hereby authorized to invest monies on hand.

**RESOLUTION #26-16-CASH MANAGEMENT PLAN-**That the Borough has entered into a Cash Management Plan as required by law.

The foregoing Resolutions were adopted by motion of Brandley, seconded by Rafferty. Unanimous roll call vote.

**RESOLUTION #27-16-AUTHORIZATION TO FILE APPEALS-** That the Assessor and/or the Assessor's attorney are hereby authorized to sign tax appeals.

**RESOLUTION #28-16-MERCANTILE LICENSES-**That the 2016 Mercantile Licenses be approved

**RESOLUTION #29-16-TAXES BELIEVED UNCOLLECTIBLE-**There are no taxes believed uncollectible.

**RESOLUTION #30-16-RAFFLE LICENSE 01-16, AMERICAN LEGION OAKLYN BATTLEWOOD POST 84-**to approve a Raffle License for the American Legion.

**RESOLUTION #31-16-AMENDMENT TO THE BOROUGH OF OAKLYN'S 457 DEFERRED COMPENSATION PLAN-**to approve the amendment to the Borough's Deferred Compensation Plan

The foregoing Resolutions were adopted by motion of Valianti and seconded by Rafferty and unanimous roll call vote.

**RESOLUTION #32-16-TEMPORARY BUDGET-**That the temporary budget in the amount of \$1,163,359.81 be approved.

The foregoing resolutions were approved by motion of Brandley and seconded by Davidson; unanimous roll call vote.

**RESOLUTION #33-16-PAYMENT OF BILLS-**That the bills in the amount of \$1,293,918.81 for the month of January be paid.

The foregoing resolutions were approved by motion of Brandley and seconded by Davidson; unanimous roll call vote.

The meeting was then open to the public by motion of Brandley, seconded by Davidson.

Being no discussion, the meeting was closed to the public by motion of Davidson and seconded by Brandley.

The meeting was then adjourned by motion of Lehman and seconded by Rafferty .

Respectfully Submitted,

Bonnie Taft, R.M.C.